



The Industry Voice for Workplace Solutions

SERVICE MEMBERSHIP

Dear Prospective Member:

We appreciate your interest in the BIFMA organization. Please contact us if you need further information or have questions that are not answered either with this or other communications that you have received.

Following this page is the application form for service membership in BIFMA. Please complete the entire form and submit with your payment to:

BIFMA International
678 Front Avenue, NW Suite 150
Grand Rapids, MI 49504-5368

If your company system requires an invoice document in order to initiate payment, please contact our office at:

Phone - 616-285-3963, or
Fax - 616-285-3765, or
Email - email@bifma.org

Thank you.



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SERVICE MEMBERSHIP APPLICATION

The undersigned firm provides a design or consultant-type service to the furniture industry and agrees to become a service member of the Business and Institutional Furniture Manufacturer's Association (BIFMA) and to pay one full year's dues of \$2,780. Dues cover a twelve (12) month period, commencing with the acceptance date of the application by BIFMA. Membership services begin upon receipt of payment.

Date: _____ Firm Name: _____

We provide a design OR consultant service (please circle one) to the furniture industry.

Our facilities are located at:

Street Address and/or PO Box () _____
Telephone Number

City, State, Zip Code () _____
Facsimile Number

Internet: _____

Submitted By: _____
Signature Title

Firm's BIFMA Representative:

Name Title

Mailing Address (if different from above) () _____
Telephone Number

email: _____

City, State, Zip Code () _____
Facsimile Number

FOR BIFMA USE ONLY

Membership Effective Date: _____

Accepted by:

Signature Date

Billing Procedure

- Annual membership dues cover BIFMA's fiscal year, from June 1 through May 31 of the following year.
- A company can join the association at any time during the association's fiscal year. All new members pay for a full year of dues on the date they join, followed by an interim billing on their 1-year anniversary date based on the months left to the next fiscal year schedule beginning on June 1. Thereafter, membership renewal billings cover the regular fiscal year.
- Membership dues may be tax deductible as an ordinary and necessary business expense. BIFMA International estimates that 10% of your dues are not deductible as a business expense because of lobbying activity.